

St. Catherine Laboure Finance Council Meeting Minutes

May 12, 2016

Present: Fr. Fred, Leonard Venardos, Jim Demme, Mary Anderson, Rachel Smith, Barbara Braendle, Trish Ketchmark, Lance Wilson and Linda Hill (secretary).

Visitor: Janeen Kramer (accountant).

Opening prayer: Fr. Fred led us in our opening prayer.

Approval of Minutes: The minutes of the April meeting were reviewed. Barbara Braendle made a motion to approve the minutes and it was seconded by Mary Anderson. The minutes were unanimously approved.

Approval of Financials: The financials for April were reviewed. Fr. Fred requested that the Easter Spanish Mass collection be a separate line item. Linda Hill brought up that the Finance Council wants the St. Frances property to be a separate category. Janeen Kramer said she will make these changes. Trish Ketchmark made a motion to approve the financials for April with these changes being addressed and it was seconded by Mary Anderson. The financials were unanimously approved.

OLD BUSINESS

Council members update/missing paperwork: Mike Merchant needs one more referral. Jim Peoples needs an interview. Lance Wilson's paperwork is with Tammy Holmes (the church office manager).

Banking-Financial planning review: Nothing new to be reported.

Facility maintenance: Security doors - The security doors are to be installed with also a security camera and intercom so the office personal can communicate with whoever is at the door before letting them in.

St. Frances property: Leonard Venardos said that there are eight dead trees on the property that need to be removed. Joshua Tree Service said it will cost \$550 to cut down and remove these trees. Rachel Smith made a motion to have Joshua Tree Service cut down and remove these trees and it was seconded by Barbara Braendle. This motion was unanimously approved. Leonard also said that the weeds need to be mowed. Leonard had two bids: DES - \$750 and Rhodes Landscaping - \$750. DES has a tractor with a brushhog but Rhodes Landscaping only has a riding lawn mower. Trish Ketchmark made a motion to have DES mow the St. Frances property and it was seconded by Barbara Braendle. This was

unanimously approved. Rachel Smith made a motion to put in the 2016-2017 budget \$3,000 under the St. Frances property for ground maintenance and it was seconded by Mary Anderson. This motion was unanimously approved.

Parking lot project: Leonard Venardos said he would get bids for valley gutters and asphalt for the first phase (southwestern section of parking lot).

Playground area/septic covers: Fr. Fred said Mile Hi Excavation will be out at the end of the month to see what needs to be done to clean up this area for safety reasons.

2016-2017 Budget Finalization: The loose ends have been handled - such as salary increases, employee health insurance and separate category for St. Frances property. Leonard Venardos presented the proposed 2016-2017 Budget to the Pastoral Council. Leonard said they were pleased and very appreciative of the work the Finance Council does.

NEW BUSINESS

Office Hours: The new office hours which go into effect on July 1st were reviewed.

Counting review: Going well.

Closing prayer: Fr. Fred led us in our closing prayer.

Respectfully submitted, Linda Hill

Next Finance Council Meeting: Our next meeting will be June 9, 2016 @ 6:00 in the St. Frances room. Please bring copies of the agenda and the minutes.