

St. Catherine Labouré Finance Council Meeting Minutes
November 12, 2015

Present: Fr. Fred, Leonard Venardos, Jim Demme, Mary Anderson., and Rachel Smith Absent: Linda Hill and Barbara Braendle. Our accountant, Janeen Kramer joined us, as well as John Reed, who has been invited to join the Council. Marie Carbajal has decided not to join the Finance Council due to family commitments.

~ Opening prayer: Fr Fred led us in our opening prayer.

~ Approval of Minutes: The minutes of the October meeting were reviewed. Jim Demme made a motion to approve the minutes, which was seconded by Rachel Smith.

It was discussed that any minutes taken during our Executive Sessions would be reported separately only to the Council. Leonard will bring this matter to the next Board of Directors meeting of St. Catherine Labouré on November 24th.

~ Approval of Financials: Financial reports for October were reviewed. Jim Demme made a motion to approve the financials for October, seconded by Rachel Smith. The discrepancy in the payroll taxes for September was explained by Janeen.

~ Old Business

~ Volunteers missing paperwork: Mike Merchant & Jim Peoples. This will be completed by the end of this month.

~ We received additional parking lot bids:

Civiltec Engineering:	\$ 9,960.
Granite Basin	18,000 (plus misc-500)
Lyon Engineering	41,300

Proposal to hire Civiltec made by Jim Demme, seconded by Rachel Smith. Leonard will contact Civiltec & schedule a kick-off meeting.

~ Banking financial planning review: on hold for possible interest rate rise in December. The Federal Reserve is expected to meet December 15-16.

~ Facility maintenance, painting: there are several items to be fixed, etc. including the area around the septic cover which Mike Hemmerich is addressing. The remaining paint jobs will be completed in 2016.

~ Did not adjourn for Executive session – rescheduled for next month.

~ New Business

~ Fr. Fred offered a 30” concrete statue of Our Lady.

~ Purchase of a Bar Code system was discussed for inventory purposes. We have a period of six months, before we have to budget for it. (April, 2016).

~ Fr. Fred discussed the possibility of expanding the Rectory, since St. Catherine's may be receiving a Claretian Seminarian in the near future. One thought was to turn the present Rectory into an office, while building a new one. If there are any additions, all must be brought up to code.

~ The present copier was returned to Wells Fargo; the new copier is rent free until January. Proposal to approve the new copier was made by Jim Demme, approved by Rachel Smith.

~ Closing prayer: Fr. Fred led us in the closing prayer.

Respectfully submitted, Mary Anderson

~ Next Finance Council Meeting: December 10, 2016 at 6:00 in the St. Francis room.
Please bring copies of the agenda and the minutes.