

St. Catherine Laboure Finance Council Meeting Minutes

September 8, 2016

Present: Fr. Fred, Leonard Venardos, Jim Demme, Mary Anderson, Trish Ketchmark, Rachel Smith, Barbara Braendle and Linda Hill (secretary).

Visitors: Candy Hall and Janeen Kramer (accountant).

Opening prayer: Fr. Fred led us in our opening prayer.

Approval of Minutes: The minutes of the June meeting were reviewed. Rachel Smith made a motion to approve the minutes and it was seconded by Mary Anderson. The minutes were unanimously approved.

Approval of Financials: The financials for June were reviewed. Trish Ketchmark made a motion to approve the financials for June and it was seconded by Rachel Smith. The financials were unanimously approved. The financials for July were reviewed. Mary Anderson made a motion to approve the financials for July and it was seconded by Trish Ketchmark. The financials were unanimously approved. The financials for August were reviewed. Mary Anderson made a motion to approve the financials for August and it was seconded by Trish Ketchmark. The financials were unanimously approved.

OLD BUSINESS

Call to Protect: Barbara Braendle, Mike Hemmerich, Trish Ketchmark and Mary Schoemaker need to renew on line.

Building Fund Transfer: According to Diocesan policies, we should only be making deposits into the building fund. Jim Demme made a motion to no longer transfer money from the building fund account to the payroll account and to reimburse the building fund for previous withdrawals and also to write a check every quarter from the One AZ checking account to the Chase payroll account to cover the payroll expenses. Rachel Smith seconded this motion. This motion was unanimously approved. Friday deposits are to only go to One AZ checking account as per Diocesan policy and \$10,000 is to be taken out of the Chase payroll

account and deposited into the One AZ checking account as per Fr. Fred.

Count Team Revision: Mary Anderson will transfer to Rachel Smith's team.

Parking Lot: We did receive a 2nd bid on the Phase 1 asphalt project which was from Anderson Asphalt. Jim Demme made a motion to reject both bids at this time and Mary Anderson seconded it. This motion was unanimously approved. Rachel Smith has given Jose Sanchez the phone number for our Elk's contact so he can coordinate the moving of the Elk's storage shed with the Elks. The railroad ties issue will be addressed after the shed has been moved.

NEW BUSINESS

Old Trailer: The steps on the south end need to be repaired or replaced. Leonard Venardos asked for suggestions and Rachel Smith said she would see if she could come up with some names.

Taxi Fund: Fr. Fred has asked us to set up a Taxi Fund so that if he can not find transportation, he will have a way to get where he needs to go. Jim Demme made a motion to set up a Taxi Fund for \$250 and Barbara Braendle seconded the motion. This motion was unanimously approved.

Council Member Terms: Barbara Braendle and Linda Hill have completed their terms.

Counting Review: Going well.

Election of New Officers For 2016-2017: President: Jim Demme nominated Leonard Venardos for president and it was seconded by Trish Ketchmark. There were no other nominations so nominations were closed. Leonard Venardos was unanimously elected and accepted the president position. Vice-President: Leonard Venardos nominated Jim Demme for vice-president and it was seconded by Mary Anderson. There were no other nominations so nominations were closed. Jim Demme was unanimously approved and accepted the vice-president position. Secretary: Jim Demme nominated Mary Anderson for secretary and it was seconded by Trish Ketchmark. There were no other nominations so nominations were closed. Mary Anderson was unanimously elected and

accepted the secretary position.

New Council Member: Trish Ketchmark made a motion to accept Candy Hall as a new member to the Finance Council and it was seconded by Mary Anderson. This motion was unanimously approved.

Closing Prayer: Fr. Fred led us in our closing prayer.

Respectfully submitted, Linda Hill

Next Finance Council Meeting: Our next meeting will be October 13, 2016 @ 6:00pm in the St. Francis room. Please bring copies of the agenda and the minutes.