

SAINT CATHERINE LABOURE FINANCE COUNCIL MINUTES

October 12, 2017

6:00 PM

Members Present: Fr. Fred, Leonard Vernardos, Trish Ketchmark. Lance Wilson, Candy Hall, Therese Baker

Members Absent: Rachel Smith and Mary Anderson

Visitor: Janeen Kramer

- Fr. Fred opened meeting with prayer
- Approval of September Meeting Minutes: Minutes were not available due to Mary's absence
- Financial Reports:
 - 1) Therese requested clarification on the "Perpetual Accounts" report. Janeen explained it reflects those funds carried over if not used from one year to next, and that no accounts presently listed are old rollover funds.
 - 2) Leonard noted that property tax on the property at 850 S Rd 1 W is approximately \$800 higher than budgeted.
 - 3) Fr. Fred explained that new pianist will be hired as contract labor as she has her own business license; thereby eliminating additional payroll taxes.
A motion was made by Trish Ketchmark and seconded by Candy Hall to approve the financial reports; approved unanimously by all.

Old Business:

- **Landscaping:** Vincente Landscaping has been given their requested deposit and state they will begin work approximately November 15. Lance will check and discuss with Vincente ideas and the potentially additional cost to remedy the problem of preserving the "walking rosary" currently around statue of Mary where artificial turf is to be installed.
- The parts needed to repair sign in front are ordered.
- **Alarm system:** still waiting to hear back from provider
- **AV system:** all work is completed: Fr. Fred explained all new components of the system including enhancements to the projector which is now blue tooth and digital. All agreed the new sound system is a notable improvement.
- **Grazing agreement:** Leonard has received a response that Dennis Naughton (Diocese Legal Dept) sent info on agreement to the diocese Building Property Dept and per Lisa Gonzalez **a one million dollar liability insurance policy is required.** Fr. Fred stated that the people that want to use property for grazing should be willing to cover insurance. If not, other options should be considered. Also, if agreement is accepted diocese would have to write a corporate resolution for Fr. Fred to sign. At this time the issue has been sent to an outside consultant by the diocese.
- **Old trailer:** a tax of \$46/year has been assessed if title is not put in St Catherine's name; Fr. Fred stated a bonded title would cost two to three times tax amount; it was decided to pay tax rather than pursue title.
- **Fencing:** Trish Ketchmark presented proposals for trimming of trees along fence line (Rhoades Family Services) as well as electrical work needed before new fence is installed (Ponderosa

Electric). Lance Wilson made a motion to approve tree and electrical work and was seconded by Candy Hall; it was unanimously approved. Secondly, Trish presented two additional bids for fencing (American Fence and Prescott Fence) which were for horizontal fencing only. She agreed to check with American Fence for pricing on vertical fencing to compare against the bid from Jason Nance presented at Sept meeting.

New Business/Continuing Business:

- **Kitchen:** Fr. Fred reported he has discussed the upgrade project with some parish groups, but not all. Also, he advised the groups need to be aware that a project such as this cannot go forward unless ALL groups are involved in the project and ALL costs are presented to our council. It was also discussed that the diocese requires that all state rules/laws must be complied with for operating parish kitchens (just as with a restaurant) when opening up events to the public. Due to this stipulation, Leonard added that the diocese has suggested going to a warming kitchen instead of a commercial kitchen. This would still involve kitchen renovations, but would allow the parish to host public events. Fr. Fred said we are not in a position to expand the kitchen, but a warming kitchen is conducive to the space presently available. He plans to discuss this option with the parish groups. Lastly, it was discussed that since no kitchen project was included in the current budget it will be 2018 or 2019 before going forward on any kitchen upgrade.

Fr. Fred concluded the meeting with a closing prayer.
Meeting adjourned @ 7:55 PM

Next meeting : November 9, 2017
6:00 PM

Respectfully submitted,

Therese Baker